

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF SCHOOL DISTRICT 133, COOK COUNTY, ILLINOIS, HELD ON MONDAY, APRIL 18, 2011, IN THE BOARD ROOM AT THE ANNEX BUILDING, 150 W. 137TH STREET, RIVERDALE, IL 60827

1. Board President, Mr. Louis Peyton, called the meeting to order at 6:02 p.m. On roll call, Members Davis, Dukes, Herron, Peyton, and Weaver answered. Members Nolan, Watts, and Weaver did not answer. Superintendent, Dr. Frankie Sutherland, Business Manager, Ms. Nicole Dortch, and School Attorney, Mr. Brian Crowley were also present. Roll Call

Member Weaver arrived at 6:05 p.m.

2. Committee Reports: School Board Business

Buildings & Grounds Committee – No report.

Ethics Committee – No report.

Finance Committee – No report.

Policy Committee – No report.

3. Ms. Herron moved, Ms. Davis seconded, to approve the special meeting minutes of March 21, 2011 as presented. Minutes
March 21, 2011

On roll call, Members Davis, Dukes, Herron, Peyton, and Weaver voted aye; nays, none; motion carried.

4. Mr. Weaver moved, Ms. Herron seconded, to approve the regular meeting minutes of March 14, 2011 with the necessary corrections as given by Member Davis: Minutes
March 14, 2011

- Page 4, Paragraph 10: Change “camera” to “surveillance system”.
- Page 5, Paragraph 5: Change “light” to “lot”.
- Page 6, Item 7: Change “was” to “as”.
- Page 13, Item 32: Change “Noland” to “Nolan”.
- Page 13, Last Paragraph: Change “board’s recommendation” to “Member Nolan’s recommendation”.
- Page 15, Item 39: Change “of” to “on”.

On roll call, members Davis, Dukes, Herron, Peyton, and Weaver voted aye; nays, none; motion carried.

5. There were no correspondences and no one in the audience to address the board.

Communications

6. Mr. Weaver moved, Member Dukes seconded, to replenish \$70.00 into the imprest fund for March, 2011.

Imprest Fund

Member Davis asked Ms. Dortch if the \$70.00 paid to the referee is for one game.

Ms. Dortch said that the \$70.00 paid to the referee is for two games.

On roll call, Members Davis, Dukes, Herron, Peyton, and Weaver voted aye; nays, none; motion carried.

7. Ms. Dukes moved, Ms. Herron seconded, to approve the accounts payable schedule dated thru April 18, 2011:

Accounts Payable

Education Fund	\$281,320.66
O&M Fund	56,068.64
Transportation Fund	36,521.98
IMRF Fund	4,164.93
Soc. Sec./Med. Fund	6,629.00
Tort Immunity Fund	<u>12,778.35</u>
Total Expenditures	\$397,483.56

Member Davis asked Ms. Dortch what other items besides the settlement were paid out of the tort fund.

Ms. Dortch said that some of the other items that come out of the tort immunity fund are: unemployment insurance liability and the fee for the service provider that handles the unemployment claims.

Ms. Dortch answered questions that Member Davis had regarding items on the accounts payable pre-list and the check listings.

On roll call, Members Dukes, Herron, Peyton, and Weaver voted aye; Member Davis abstained; nays, none; motion carried.

8. The payroll register included in the board packets is used as a reference for the approval of payroll.

Payroll Register

9. Ms. Dukes moved, Ms. Herron seconded, to approve the payrolls dated March 8, 2011 and March 21, 2011:

Payroll

	<u>03/08/11</u>	<u>03/21/11</u>	<u>Total</u>
Ed. Fund	\$123,876.10	\$123,341.25	\$247,217.35

On roll call, Members Davis, Dukes, Herron, Peyton, and Weaver voted aye; nays, none; motion carried.

10. The student activity fund for March, 2011 was received and filed subject to audit.

Student Activity Fund

Member Davis asked if anyone knew why there was a difference in the deposit amounts.

Ms. Dortch said that the totals are usually reflective of how many people participate, so maybe there was an increase in Market Day participation for the March 25th date.

11. The Township Treasurer's Financial Statement and Cumulative Expenditures Scheduled for February, 2011 and March, 2011 was received and filed subject to audit.

Township Treasurer's Report

Member Davis pointed out that on the February report, all of the ending balances finish with zeros, but the beginning balances on the March report all have dollar amounts behind them. Member Davis asked why there is a difference in the ending balances versus the beginning balances from February to March.

Ms. Dortch said that that's the way the Township Treasurer printed out the reports. They rounded the report for February and the one for March they didn't round it.

Member Davis asked what "audit adjustments" are.

Ms. Dortch said that usually after the audit is done in August, they'll take whatever expenses and revenue that the district receives after June 30th and they'll make an adjustment for it.

12. There were no board reports.

Board Reports

13. Principal, Ms. Sharon Baskerville gave a report highlighting activities at General George S. Patton School:

Principal's Report

- A "Save the Date" flyer was included in the board packets regarding the VIP (very important parents) Night that will be held on Friday, May 6, 2011 from 6 p.m. – 9 p.m. Invitations will be mailed to the homes of the board members.
- April calendar dates.
- A letter for Patton Parents/Guardians for 6th, 7th, and 8th grade students inviting them to participate in the summer math and reading enrichment program at School District 205.
- A flyer from SD #205 announcing that there will be an Incoming Freshman Night on Wednesday, April 20, 2011. This flyer was given out after the third and final 8th grade parent meeting.
- A flyer for the Riverdale Risk Watch Coalition – A Day for Gun Safety Awareness.
Member Davis asked why the kindergarten students aren't scheduled to receive this presentation. Ms. Baskerville said that the Kindergarten Teacher asked the same question. Ms. Baskerville said that the kindergarten class will receive the presentation as well.
- The breakfast and lunch menu for April was included in the board packets.
- Patton School Spring Newsletter.
- A flyer reminding the staff, students, and members of the community that Patton School has a paper recycling program.
- The invitation and program the Family Math and Reading Night that was held on Thursday, April 14, 2011.
- Student Council raised \$1,045.35 through the Pasta for Pennies fundraiser for the Illinois Chapter of the Leukemia & Lymphoma Society (LLS).
- The newsletter from SD#205 was included in the packet.
- After school programs ended last Thursday for the 2010-2011 school year. Each student received a certificate.

- Ms. Baskerville distributed information regarding the update on the Rising Star School Improvement Process. The team is at the point of the “task”. The task list shows what the team has been doing and who’s assigned to do what and how the whole process of school improvement is continuing.
- ACME Credit Union came over today and offered students who have made A’s and B’s during the third or fourth quarter of the school year, an opportunity to have \$10 deposited into their account that are opened up by their parents; part of ACME Kids Club. The parents received this information and also had a chance to meet the representatives.

14. Superintendent, Dr. Frankie Sutherland reported on the following items:

Superintendent’s Report

- Dr. Sutherland informed the Board Members that she was contacted by a manager at ArcelorMittal Steel regarding their interest in forming a partnership with our school district. Dr. Sutherland, Ms. Baskerville and some members of the Leadership Team will meet with ArcelorMittal on Wednesday, May 4, 2011 at 8:15 a.m. at Patton School to see how they may be able to support our students.
- Dr. Sutherland met with a representative of United Way of Metropolitan Chicago Education Initiative. They are applying for a grant and in the grant they want to partner with our Teen Reach Aunt Martha’s Program to offer additional services for our 7th and 8th grade students. Their focus is to help with the high school drop-out rate that our children are experiencing when they go to high school. Services will also be provided to the parents and needs in the home such as, medical, dental, counseling, employment seeking, job training, etc.

United Way is taking a different approach in how they’re dispensing funds. In the past, United Way gave hundreds of organizations small amounts of money, but now United Way is focusing on three major areas: funding, health & wellness, and education. There will be grant cycles for each area, so that each area (funding, health & wellness, or education) will be the focus at that particular time. United Way is in the cycle now that they’re just focusing on education.

The allocation for this district could possibly be \$220,000 from this grant to be used for Patton's 7th and 8th graders and their families.

Dr. Sutherland will find out sometime in August if the grant is approved and the district will be able to offer more services to our students.

Member Davis asked Dr. Sutherland if there are specific qualifications for the grant.

Dr. Sutherland said that they're targeting low income areas where there are a large percentage of students receiving free or reduce lunch and areas where there is a high drop-out rate at the high school.

- Rising Star's School Leadership Team is a little ahead of the District's Leadership Team because the Rising Star Team cancelled the District's Meeting and rescheduled it for May 18, 2011 at 11:00 a.m. The District Team will be caught up and on the same page as the School Team after the May 18th meeting. The District Team has identified goals that have been met, identified areas where work is still needed, and has assigned tasks for individuals to complete.

There will be training in May and June for the new "Common Core Standards" which all school districts must follow.

- Summer school will begin on June 13, 2011 and end on July 21, 2011. Classes will be held Monday – Thursday.
- Summer Bridges was not funded for any school district. Summer School funding will come from the Consolidated Title I Grant.
- The 8th grade graduation will take place on May 24, 2011 at 1:00 p.m.
- The pre-kindergarten graduation will take place on May 25, 2011 at 10:00 a.m.
- The kindergarten graduation will take place on May 25, 2011 at 1:00 p.m.

Dr. Sutherland will get all of these upcoming dates to the board in writing.

15. Mr. Weaver moved, Ms. Dukes seconded, to approve the following board policies with the corrections:

Board Policies

Policy 2:260-AP1 – The font was changed in “Step 2 (G)” to match the rest of the document.

Policy 2:20 – At the Board’s consensus item #16 (visiting district facilities) will be left in the policy.

Policy 5:290 – The Board approved the language added to the “resignation and retirement” section of the policy.

Policy 6:90 – “half-day” kindergarten was changed to “full-day” kindergarten.

On roll call, Members Davis, Dukes, Herron, Peyton, and Weaver voted aye; nays, none; motion carried.

Dr. Sutherland will follow-up with the School Attorney regarding language in Policy 5:330 and Policy 5:200. Dr. Sutherland will bring the information back to the Board.

16. Ms. Dortch informed the board that the contract with the Illinois Energy Consortium, Inc. (IEC) will expire June 30, 2011 and it is recommended that the district renew the existing contract with IEC. Ms. Dortch said that there are over 300 members in the IEC, which allows the district to receive natural gas at a lower cost. The district has been a part of the IEC since 2002.

IEC Agreement

Member Davis said that it would be nice to know how much the district saved by using Nicor under this agreement.

17. Ms. Dukes moved, Ms. Herron seconded, to approve to renewal of the IEC Agreement.

IEC Agreement

On roll call, Members Davis, Dukes, Herron, Peyton, and Weaver voted aye; nays, none; motion carried.

18. Ms. Dortch said that she's received numerous proposals for the surveillance system. Ms. Dortch said that instead of giving the board all of the information, she would like to condense it and provide the board with a summary and attach the proposals as back-up so that the board could refer to that.

Ms. Dortch would like to know whether the board wants to move forward with an analog or digital solution based off of what they've heard so far from the vendors that have come out.

Ms. Dortch said that the analog and digital offer two totally different solutions. The analog is similar to what we currently have, which uses the DVR. The main concern with analog cameras is facial recognition. Ms. Dortch said that in order to get that, we would have to have a camera fixed; there would be no adjusting the camera back and forth. The digital solution can do that. Another difference between the analog and digital solution is the price. The price is much higher for the digital solution. The two companies that have come out to present information on the analog system are SKYnet 4 Security and Precision Control Systems. Although they both offer the digital solution, they both recommended that the district stay with the analog, because it's cost effective and we're really not in need of a surveillance system so high tech.

The two companies that proposed a digital hybrid solution are Goldy Locks and Professional Systems, Inc. The digital hybrid solution would use the analog cameras that we currently have that we're not replacing and connect them to an encoder, which would convert the analog signal to digital, which gives us the digital capability.

Ms. Dortch said she wants to get feedback from the board as to what direction they want to go, so that if the board chooses an analog solution, the board will be able to compare the products that are being offered as opposed to comparing analog with the products being offered with the digital solutions, because they are totally different.

Member Davis said first of all, they've been going through this for months now. Second of all, we were supposed to get the information from that last company within two days; we didn't get it. Third of all, it's time for us to move forward. Member Davis said that is her opinion. Member Davis said that they saw what they wanted to look at. Member Davis said that they already stated that the digital is much more expensive. Member Davis said that they already know that there are analog companies that can give the district a good camera base. Member Davis said that in her opinion, the board needs to move forward with what they know and what they have.

Member Davis said that it bothers her when this board asks for information and they don't get it. Sometimes they'll ask for information that they're supposed to get within a couple of days and they don't get it until the next board meeting. Member Davis said that the board needs to get the information and they need to be able to look at it before they come to a board meeting.

President Peyton asked Ms. Dortch what was her recommendation.

Ms. Dortch said that she recommends moving forward with the analog system and her main reason for that is because right now, digital is more expensive. Ms. Dortch said that although the district received quotes from two companies for the analog system they were at two different extremes. One company quoted \$20,000 while the other company quoted \$60,000. Ms. Dortch said that it would be good to get a company to give us a quote based on the similar solution that the other companies offered and see if they're willing to offer us that middle.

Ms. Dortch said that if the board narrows it down to just analog, we can compare and see what type of cameras company A is offering vs. company B and company C.

Member Davis said that that's what they should have been doing months ago. Member Davis asked which company offered us \$20,000.

Ms. Dortch said that originally SKYnet quoted a system for about \$22,000. Ms. Dortch said that she went back and had him work in a solution based on phases and she also went through his original proposal to see what areas he was missing from his proposal that was picked up from someone else's. So, it wasn't a matter of their just submitting the proposal. Ms. Dortch said that she had to go through the proposal to see what kind of equipment is being offered and whether these companies are offering solutions that will give us the kind of coverage we need.

Member Davis said that the board saw SKYnet months ago, so they should have had this information months ago. Member Davis said that they had two analog companies and she didn't think that last analog company was at \$60,000. Member Davis said that she thought they were at three phases of \$12,000.

Ms. Dortch said that most of the time, after the presenters came out, she had to go through each proposal to make sure that everything was included.

Member Dukes said that it doesn't seem right that President Peyton asked Ms. Dortch for her recommendation. Member Dukes said that there are seven of us on the board. Member Dukes said that the board needs the information in order for them to do their job.

President Peyton said that Ms. Dortch goes through each bid and makes an assessment of what she has and then condenses it to what she thinks will be in the board's best interest from a dollar point of view. President Peyton said that Ms. Dortch would then make a recommendation to the Board and the Board would make the final decision.

Member Weaver asked if the analog has the capability to convert over to digital.

Ms. Dortch said no. Ms. Dortch said that if the Board goes with analog, it's purely analog.

Mr. Weaver asked Ms. Dortch if the hybrid system is the one that sets up as analog, but can be converted to digital.

Ms. Dortch said that the hybrid system would work off the analog cameras we currently have by connecting them to an encoder, which converts the signal into a digital signal.

It was the Board's consensus to go with the analog system.

The information will be presented to the Board at the next special board meeting.

19. Ms. Dortch informed the board members that all of the light bulbs at Patton and the Annex have been changed.

Light Bulbs

Member Davis asked if they were replaced with brighter bulbs or with what was already in there.

Ms. Dortch said that the bulbs were replaced with the same type of bulb that was already in there.

20. Ms. Dortch included in the board packets, a copy of the lease the district had with Com Ed. Ms. Dortch said that it was stated at the last board meeting that the property that Patton leased from Com Ed was the playground, but it was actually the area to the west side of the building at Patton School, where the power lines are.

Com Ed Lease

Member Davis asked if we were leasing up to the power lines.

Ms. Dortch showed the board a picture of the area that Patton is leasing from Com Ed; it's the area between the recreational center and the school.

Ms. Dortch said that the license is \$1 and Com Ed is also requesting a \$1,500 review fee for the processing of the lease agreement.

Member Dukes asked Ms. Dortch if the district is being charged the \$1,500 because we let the arrangement expire.

Member Weaver asked how long the arrangement will last.

Ms. Dortch said that it's a five year agreement and then we would have to go through the same process.

Member Davis asked if we're required to provide liability insurance in the name of the landlord for \$4,000,000.

Ms. Dortch said that that was not something that the person she spoke with said that the district had to have. Ms. Dortch said that he requested other information, but that she will double check.

Member Davis said that the agreement also states that a comprehensive general liability policy or policies covering all contractors, subcontractors, etc. for \$4,000,000. Member Davis wants to know how much is this actually going to cost the district besides the \$1,500.

Attorney Crowley suggested that Ms. Dortch check with the district's insurance company, because the district may already have coverage that covers this.

21. Ms. Dukes moved, Ms. Herron seconded, to approve the Com Ed renewal lease.

Com Ed Lease

On roll call, Members Davis, Dukes, Herron, Peyton, and Weaver voted nay; ayes, none; motion not carried.

22. Ms. Dortch informed the board that since the last board meeting, D.V. Technologies, Inc. backed out of the wiring and trenching project.

Wiring and Trenching

Our current vendor DMETek, who also originally bid on the project at a much higher cost, agreed to take on the project for the same amount that D.V. Technologies was going to charge. Ms. Dortch said that DMETek will allow the district to pay the 10% that we're obligated to pay to Schools and Libraries.

Ms. Dortch said that we were not able to find a company that was willing to do the trenching job.

Member Davis confirmed that D.V. Technologies was going to do the wiring and trenching, but DMEtek is only going to do the wiring part.

Ms. Dortch said that DMEtek could do both, but they will charge the district \$60,000 to do the trenching instead of the \$40,000 that D.V. Technologies was going to charge.

Member Davis asked Ms. Dortch if the trenching has to be done before the wiring.

Ms. Dortch said that the trenching doesn't have to be done at all. The trenching is something that was going to be done to support our IT infrastructure for possible use in the future.

Attorney Crowley suggested that if the wiring is something that needs to be done right away, the board could authorize the President or Superintendent to sign the agreement and bring it back to the Board for ratification.

Ms. Dortch will get a copy of the agreement to the board members before they adjourn the meeting.

It was the consensus of the board to move forward with the wiring.

Attorney Crowley suggested that the board provide their comments to Dr. Sutherland over the next few days if there are any issues with it. If there are no issues, then the district could move forward with the wiring.

23. Ms. Dortch informed the board that the district received a TIF reimbursement payment from the Village of Riverdale. Ms. Dortch said that she submitted another bill to the Village a couple of weeks ago.

TIF

24. Ms. Dortch wanted to update the board on the State Categorical Grant Funding. The district is waiting on a portion of our first, second and third quarter distribution for several of our categorical grants. As of March 31st, the State owes the district \$330,819.53.

Grant Funding

Member Davis asked Ms. Dortch if she'd gotten word as to when the district might receive a portion of that money.

Ms. Dortch said that she hasn't gotten a response. Ms. Dortch said that the district just received the money for a few grants that the district should have received back in September. Ms. Dortch said that the State is very slow in releasing funds.

25. Dr. Sutherland reminded the board that the Ethics Statements that they file every year are due May 1st and they must be filed online. Dr. Sutherland informed the board members that if anyone needed assistance with filing of their Ethics Statements online to just let her know.

Ethics Statements

Member Davis stated that each person will need a user Id and password to get online, which was mailed to them. However, if they don't have this information, that they can contact David Orr's Office.

26. Ms. Dortch stated that Health & Life Safety was put back on the agenda because she had done research to find out whether the Annex, at any point, had a 10 year life safety inspection done. Ms. Dortch said that there is nothing on file with the architect that did Patton School's inspection.

Health & Life Safety

Ms. Dortch recommended that we have a 10 year life safety inspection done for the Annex. Also, since our 10 year life safety survey expires in December for Patton, it is recommended that we have that done as well. Ms. Dortch said that along with the 10 year life safety survey, we will also need a safety reference plan done for both buildings. The survey that we have for Patton does not include the new addition. Ms. Dortch said that the safety reference plan gives a detailed drawing of where all emergency equipment and other things of that nature are located. This is required by the State.

Member Davis said that she asked Mr. Stahler when he was here last that since his company previously went through our buildings for the other project and had outlined some things; Ms. Davis said that she thought that Mr. Stahler said that the district might not be charged for certain things that they had already inspected during the previous inspection.

Member Davis asked if Mr. Stahler is going to give the district some type of break or are these prices set in stone.

Ms. Dortch said that they gave us a range but she will mention to Mr. Stahler the question asked by Ms. Davis at a previous board meeting he attended.

Ms. Dortch said that she will have Mr. Stahler, before this is signed off on, give us the prices for that.

Ms. Dortch said that the payment of having this survey and the safety reference plans done is considered an inspectional service, so we're able to use money out of the tort fund.

27. Ms. Dukes moved, Mr. Weaver seconded, to go into executive session at 9:40 p.m. for the purpose of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the School District; matters related to individual students; discipline, performance of the occupant of a public office; discussion of minutes of meetings lawfully closed under the Act; and probable or imminent litigation. Executive Session

On roll call, Members Davis, Dukes, Herron, Peyton, and Weaver voted aye; nays, none; motion carried.

28. Ms. Dukes moved, Ms. Herron seconded, to reconvene to the open session at 10:43 p.m. Reconvene

On roll call, Members Davis, Dukes, Herron, Peyton, and Weaver voted aye; nays, none; motion carried.

29. Ms. Dukes moved, Ms. Herron seconded, to not allow the student discussed in executive session to participate in the 8th grade graduation. Student Matter

On roll call, Members Davis, Dukes, Herron, Peyton, and Weaver voted aye; nays, none; motion carried.

30. Mr. Weaver moved, Ms. Dukes seconded, to adopt the resolution regarding personnel as discussed in executive session. Resolution

On roll call, Members Davis, Dukes, Herron, Peyton, and Weaver voted aye; nays, none; motion carried.

31. Ms. Herron moved, Ms. Dukes seconded, to approve the closed session minutes of March 21, 2011 with the necessary corrections as discussed in executive session. Closed Session Minutes
March 21, 2011

On roll call, Members Davis, Dukes, Herron, Peyton, and Weaver voted aye; nays, none; motion carried.

32. Ms. Dukes moved, Ms. Herron seconded, to approve the closed session minutes of March 14, 2011 with the necessary corrections as discussed in executive session

Closed Session Minutes
March 14, 2011

On roll call, Members Davis, Dukes, Herron, Peyton, and Weaver voted aye; nays, none; motion carried.

33. Ms. Dukes moved, Mr. Weaver seconded, to adjourn at 10:45 p.m.

Adjournment

On roll call, Members Davis, Dukes, Herron, Peyton, and Weaver voted aye; nays, none; motion carried.

President

Secretary

Date

Date