

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF SCHOOL DISTRICT 133, COOK COUNTY, ILLINOIS, HELD ON MONDAY, FEBRUARY 14, 2011, IN THE BOARD ROOM AT THE ANNEX BUILDING, 150 W. 137TH STREET, RIVERDALE, ILLINOIS AT 6:00 P.M.

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| 1. Board President, Mr. Louis Peyton, called the meeting to order at 6:04 p.m. On roll call, Members Davis, Dukes, Nolan, Peyton, Watts, and Weaver answered. Member Herron did not answer. Superintendent, Dr. Frankie Sutherland, Principal, Ms. Sharon Baskerville, and Business Manager, Ms. Nicole Dortch were also present. | Roll Call |
| 2. President Peyton asked for a motion to amend the agenda to make item II -Mr. Gregory Bates, Executive Director of the Ivanhoe Park District of Riverdale, IL. The agenda will then proceed as listed. | Amend Agenda |
| 3. Mr. Nolan moved, Ms. Watts seconded, to make agenda item II – Mr. Gregory Bates, Executive Director of the Ivanhoe Park District of Riverdale, IL. | Amend Agenda |

On roll call, Members Davis, Dukes, Nolan, Peyton, Watts, and Weaver voted aye; nays, none; motion carried.

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| 4. Mr. Bates, Executive Director of Ivanhoe Park District came to the board meeting to introduce himself to the School District 133 Board of Education and also to inform the board of programs being offered at Ivanhoe Park District and to answer any questions the board may have about the park district or the programs. Mr. Bates passed out booklets that included winter and spring 2011 programs offered at the Ivanhoe Park District | Ivanhoe Park District |
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Member Davis asked Mr. Bates what the rec center will be used for and is it listed in the booklet. Member Davis also asked who set the fees for the programs and was there input from the residents before this was put together; was the input from residents on our side of town or the other side?

Mr. Bates stated that the rec. center will be used for open gym. It is listed on page 7 of the booklet and the fee is \$1 for those participating. The fee for each program can be dependent on the length of the program and/or the fee that the instructor requires to run the program. There were focus groups, forums and input from the residents when putting together this booklet, however, Mr. Bates was unable to specify which side of town the input came from.

During the discussion, Mr. Bates learned that none of the board members except President Peyton received the booklet that had been mailed to all residents of Riverdale. Mr. Bates said that they would follow-up with the post office and try to find out why residents had not received their booklets.

Mr. Weaver asked Mr. Bates if the fees for the programs will be re-evaluated or are they permanent.

Mr. Bates said that the fees are dependent on the fee per pupil requested by the instructors. However, if someone contacts the park district to say that they can't pay the program fees, he has on occasion waived the fees. Mr. Bates said that it's never their intent to deny anyone the opportunity to be involved, but again, some of the fees are based upon what the instructor is charging.

5. Ms. Laura Draper from Preferred Meals, gave a presentation on the Child Nutrition Reauthorization Healthy, Hunger-Free Kids Act of 2010 (HHFKA 2010) signed into law on December 13, 2010. The act moves toward providing all children with healthy foods in schools; improving nutrition and focusing on reducing childhood obesity.

Preferred Meals

Below are some features of the HHFKA 2010:

- Provides additional funding to schools that meet updated nutritional standards.
- Drinking water must be accessible during meal times.
- USDA will have the authority to set nutritional standards.
- Sets basic standards for school wellness policy.
- Regulations for meal cost.
- Simplifying the application process, this will reduce the paperwork.
- Implementing a dinner program.
- More fruits, vegetables, whole grains, less sodium, less saturated fats, and less trans fats, etc.
- School Districts will be audited every three years to ensure compliance with nutritional standards.

Preferred Meals will be working to find ways to incorporate these new standards into their food while still making the meals as appealing to the students as possible.

Member Dukes asked if Preferred Meals had any samples of the food that they serve to the children.

Ms. Draper didn't have samples with her, but said that she would be willing to bring samples back at another board meeting.

Member Dukes said that she gets many complaints about the food, including the fact that some of the food is spoiled.

Ms. Essie Perkins, Manager that oversees the account for Patton School said that they take the temperature of the food every morning and the food comes in frozen.

Ms. Draper asked if Preferred Meals was given formal complaints about spoiled food. Ms. Drapers said that every step of the production of the food is documented, so if there is ever a problem, Preferred Meals will probably be able to pinpoint the problem area. Ms. Draper stated that Preferred Meals should be notified right away should a food borne illness occur at Patton School.

Member Davis asked Ms. Draper about the temperature of the food once it's prepared. How do they determine the food temperature right before it's served to the children to be sure that all the food is hot?

Ms. Draper said that there are temperature checks of the food prior to it being served.

Member Herron arrived at 6:55 p.m.

Precision Control Systems

6. Mr. Ric Valpatic and Mr. Chuck Gebbia from Precision Control Systems of Chicago made a presentation to the board on surveillance equipment they're recommending for the Annex and Patton School after doing a walk-thru to look at the existing surveillance equipment. They recommended using Pelco products for the surveillance system upgrades based on the quality of the products.

Mr. Valpatic and Mr. Gebbia informed the board that there will be 3 phases to the project, which will be more finically feasible for the district:

- Phase I – Replace 4 existing DVR's
- Phase II – Replace 14 exterior cameras
- Phase III – Replace 18 interior cameras

Another alternative for the district is to lease the equipment for 5 years with a \$1 buyout leasing option at the end of the lease.

Member Davis asked if the cameras outside were replaced and they were black & white, would we be able to see a person coming in if they had on a hoody.

Mr. Gebbia said that provided there's enough lighting, we would be able to see who it was.

Member Nolan asked what would happen to the cameras recording capabilities should the district experience a blackout.

Mr. Gebbia said that the recorders would stay live provided that our racks have UPS (Uninterruptible Power Supply) capabilities to it. Mr. Gebbia asked if the district has an emergency generator or back-up power supply.

Ms. Dortch informed him that the district does not have an emergency back-up or power supply.

Mr. Gebbia said that if there's a blackout, our power to the system could drop out. Mr. Gebbia stated that our IT person could typically purchase a small power supply for a good price. However, Mr. Gebbia said that if the power is out for a lengthy period of time, it will eventually be dropped.

Mr. Gebbia said that they can provide heavy-duty power supplies that can keep the district up for 1 to 2 days or even a week on UPS power, but it will be very costly.

Member Davis asked if they plan to replace all of the cameras inside the building.

Mr. Gebbia said that they will be installing new cameras in new locations. However, there might be a few existing cameras that might need to be replaced.

When the presentation and demonstration was complete, the board thanked Mr. Valpatic and Mr. Gebbia for their time and informed them that the board would be in touch.

7. Mr. Doug Caldwell from Goldylocks brought Robert and Zha Zha, to the board meeting to do a presentation for the board members on the possibility of upgrading the security system.

Robert demonstrated to the board, the capabilities of the security camera that they are recommending for Patton School and the Annex. The recommendation is for a single camera that has multiple viewing capabilities.

Member Weaver asked how long has this software been out.

Robert said they developed it 3 years ago; however, they just launched it in the United States because they did not have a U.S. Patent Number.

Member Nolan asked who the manufacturer of the software is and do they sub-contract.

Robert said that they are the manufactures of the software and they do not sub-contract.

Robert stated that no matter what the district is looking for, in terms of how many cameras, how many systems, and how many schools; they will be able to be the project supporter for the district if we decide to use them. They just need to know what the district wants.

Member Davis asked if they did a walk-thru.

President Peyton suggested that a walk-thru be scheduled.

Robert said that they could either do a walk-thru or get a copy of the floor plans for the Annex and Patton School.

Dr. Sutherland said that it might be better if they do a walk-thru.

After general discussion about the cost for cameras, DVR's, etc., they ended the presentation until after the walk-thru. They will come back to a board meeting with their recommendations.

8. Committee Reports:

School Board Business

Buildings & Grounds – No report.

Ethics Committee – No report.

Finance Committee – Chairperson Weaver informed the board that there was a meeting on Friday, February 11, 2011 to review financial reports. The board will get more information as we proceed with the agenda.

Policy Committee – No report.

9. Mr. Weaver moved, Ms. Dukes seconded, to approve the special meeting minutes of January 31, 2011 as presented.

Minutes – January 31, 2011

On roll call, Members Dukes, Herron, Nolan, Peyton, and Watts voted aye, Members Davis and Weaver voted nay; motion carried.

10. Ms. Dukes moved, Mr. Nolan seconded, to approve the regular meeting minutes of January 10, 2011 as presented.

Minutes – January 10, 2011

President Peyton asked if there were questions/comments.

Member Davis had a question about item # 31 - last sentence at the bottom. Member Davis said that it was not stated that "the district will drop the mail addressed to board members in the U.S. Mail as it's received at the district office."

President Peyton stated he remembers it being discussed because someone had a complaint about mail being opened.

The tape will be brought and played at the next board meeting as it relates to item # 31 on page 7.

11. Mr. Nolan moved, Ms. Watts seconded, to approve the regular meeting minutes of January 10, 2011 with the intent to make corrections if needed.

Minutes – January 10, 2011

On roll call, Members Herron, Peyton, and Watts voted aye; Members Davis, Dukes, Nolan, and Weaver voted no; motion not carried.

12. Member Davis said that she received a correspondence from Maria Pappas, Cook County Treasurer's Office and she didn't think this was something board members would handle. They're requesting specific information and Member Davis said that she knows that the information would not come from her.

Correspondence

Member Dukes said that she also received the same correspondence and gave it to Jennifer.

Ms. Dortch said that she was taking care of the requested information.

Mrs. Geneva Anderson discussed her experience as a speaker at the February 9, 2011, Parent Partners in Struggling Schools Workshop; along with Ms. Cynthia Golden and Mr. Otha Weaver. Mrs. Anderson said that they were asked if they could come and share with other schools, because they were interested in getting more information about what makes them so happy as parents of children in our school district.

Audience

Ms. Cynthia Golden, parent of students at General George S. Patton School, discussed her experience as a speaker at Parent Partners in Struggling Schools Workshop held on February 9, 2011.

Ms. Golden also discussed how warmly she and her children were greeted by the Principal when her children first transferred into Patton School and that says a lot to her about Ms. Baskerville. However, there were issues that came up at the school. Ms. Golden will leave the typed correspondence with each board member. Ms. Golden wants to know what she can do as a parent and as a part of the Patton School Community to address these problems.

13. Mr. Nolan moved, Ms. Dukes seconded, to replenish \$224.44 into the imprest fund for January, 2011.

Imprest Fund

Ms. Dortch answered a question about a charge on the imprest fund report that Member Davis.

On roll call, Members Davis, Dukes, Herron, Nolan, Peyton, Watts, and Weaver voted aye; nays, none; motion carried.

14. Mr. Weaver moved, Mr. Nolan seconded, to approve the accounts payable schedule dated thru February 14, 2011:

Education Fund	\$259,274.84
O&M Fund	100,058.38
Transportation Fund	20,219.79
IMRF Fund	5,463.11
Soc. Sec. Fund/Med. Fund	8,220.31
Tort Immunity Fund	<u>1,325.77</u>
Total Expenditures	\$394,562.20

Ms. Dortch answered questions that Member Davis had regarding items on the check listing and the accounts payable pre-list.

Ms. Dortch informed the board members that she included a Daily Cash Report for November and December requested by Member Davis. Member Davis wanted to know where she could find the payments made to the district from ECHO.

At the request of the board, Ms. Dortch will find out if the tuition payment discussed in this section will be an ongoing charge or was this just a onetime charge, because the student transferred out of the district.

Member Davis would like the board to get copies of the transcripts of the special meetings that took place regarding the April 2011 Elections.

Ms. Dortch will check with School Attorney, Brian Crowley about getting copies of the transcripts.

At the request of Member Davis, Ms. Dortch will furnish the board with the contact information for the company supplying fruit to the Annex and Patton School.

Member Dukes would like to know what location is the fruit kept because she believes that the two fruit store locations that she's aware of, are now closed.

Ms. Dortch will get the contact information for the fruit vendor and find out the business location.

On roll call, Members Davis, Dukes, Herron, Nolan, Peyton, Watts, and Weaver voted aye; nays, none; motion carried.

15. The payroll register included in the board packets is used as a reference for the approval of the payroll.

Payroll Register

16. Ms. Dukes moved, Mr. Nolan seconded, to approve the payrolls dated January 14, 2011 and January 28, 2011:

Payroll

<u>1/14/11</u>	<u>1/28/11</u>	<u>Total</u>
\$159,353.49	\$125,142.15	\$284,495.64

Member Davis asked what the difference was with the January 14th and January 28th payroll.

Ms. Dortch stated that extra duty stipends are paid out twice a year; January and June for things such as, tutoring, coaching extracurricular activities, etc. The January 14th payroll was the first payment of stipends.

On roll call, Members Davis, Dukes, Herron, Nolan, Peyton, Watts, and Weaver voted aye; nays, none; motion carried.

17. The student activity fund for January, 2011 was received and filed subject to audit.

Student Activity Fund

18. The Township Treasurer's Financial Statement and Cumulative Expenditures Scheduled for December, 2010 was received and filed subject to audit.

Treasurer's Report

19. Ms. Dortch included two documents in the board packets which gives a snapshot of the financial status of the district as of December 31, 2010. Ms. Dortch stated that the information pertains to the district's operating funds, which include the education fund, O&M fund, transportation fund, and working cash fund, so the report is a combination of the totals for four funds.

Financial Update

On the first page, Ms. Dortch showed revenue received compared to the amounts the district anticipated receiving for this year. As of January 31, 2011, the district had not received payments for the categorical grants (special education, transportation, and early childhood). Ms. Dortch also listed the expenditure amounts by category of the district's budgeted expenses.

The second page is an overview of historical data pertaining to the district's revenue and expenditures.

Member Davis asked Ms. Dortch if she would give her a copy of the notes that Ms. Dortch was reading from.

Member Weaver asked about the TIF funds.

Ms. Dortch said that she received a call from the comptroller and that the comptroller informed Ms. Dortch that the Village was in the process of working on it. What they have to do is calculate how much TIF money they have and that will determine what they'll be able to reimburse the district.

Member Nolan would like copies of the expense reports submitted to the Village.

Ms. Dortch included information in the January board packets about the expenses submitted to the Village, but she will get another copy to the board.

20. There were no board reports.

Board Reports

21. Principal, Ms. Sharon Baskerville reported on the following items:

Principal's Report

- A Black History Bracelet was included in the board packets. Students also received the bracelets and they're wearing them for the month of February. The classroom that has the most students wearing the bracelets at the end of the month, will receive recognition.
- The calendar date sheet – due to the snow days, the calendar had to be revised.
- Report cards were mailed on January 21, 2011, along with other documents included in the report card mailing.
- There is a Parent Institute Day on February 26, 2011 at Prairie State College. Transportation will be provided to and from Patton School.
- This is the 2nd year that the National Association for Music Education has recognized Patton School as a part of the World's Largest Concert. On March 10, 2011, the world will have the opportunity to watch the DVD online and share it with the school community.
- Ms. Baskerville thanked the Board for approving the All School Read. They purchased books about General George S. Patton. The students learned where Patton School got its name.

- The 2nd Quarter Newsletter has gone out. Copies were also distributed at the NCLB Conference.
- The article: *When allergies go to school* was included in the board packets, which highlights the dangers of food allergies and what schools are doing to protect students. Mrs. Baskerville said that staff is encouraged to provide non-edible treats to students to safeguard against students with food allergies.
- Child Care Weather Watch information, which points out the dangers of the wind-chill and heat index.
- A copy of the Patton Sports Schedule for February 2011 was included in the packets.
- The Junior High Valentine Dance was held on Friday, February 11, 2011.
- Mrs. Baskerville thanked the board for approving their participation in the NCLB Conference on February 8th, 9th, and 10th. There were 15 people from the district attend the conference and 10 of them presented at the workshops.
- ISC4 approved General George S. Patton's proposal for the "Special Programs Project."
- Patton School will host a Black History Program on Friday, February 18, 2011 from 6p.m. – 7:30 p.m. in the Patton School Gymnasium.
- The administration is trying to reschedule the Patton 8th grade graduation parent meeting for February 17th. Mrs. Baskerville hopes to have representatives from SD# 205 come and talk to the students.
- Mrs. Baskerville is in the process of trying to find out how many parents are interested in joining a PTA.
- Partnership Updates
 - i. AT&T came back provided students with coats last Tuesday.
 - ii. CSX is going thru items at their plant and dropped off supplies for teachers.
 - iii. ACME Credit might want to become one of our business partners.

22. Superintendent, Dr. Frankie Sutherland reported on the following items:

- The District Team and School Team met with the Rising Star Group this afternoon. The Rising Star Group attended the Annual NCLB Conference and expressed to Dr. Sutherland how wonderful Patton staff had done as presenters at the conference.
- The funding the district will receive from the ISC 4 - "Special Programs Project" grant can be used to offset some of the district's expenses.
- Dr. Sutherland received approval from ISBE to register at least 10 Patton School students through grant funding for the U.N. Academy at School District #205.

23. Ms. Baskerville said that the team is continuing work on finishing the indicators and developing the Rising Star Plan. The plan is heavily focused on curriculum development for math and reading.

Rising Star

Dr. Sutherland informed the board that once the curriculum documents for reading and math are developed, they will be presented to the board for review and approval. The curriculum will be aligned with the State Standards and the new Core Standards. Input is also coming from the high school, because our curriculum has to transition into what the students will work on once they enter high school.

24. The board received the board policies in their packets for approval.

Board Policies

Member Davis said that the board should have received the red line version of the policies along with the final version, so that they could see what changes were made.

25. Mr. Peyton tabled board policies until next meeting.

Board Policies

26. Dr. Sutherland informed the board that our staff is using an institute day, as we have for the past several years, to attend workshops at the Superintendent's Commission for the Study of Demographics & Diversity Conference on Thursday, March 24, 2011. The board is invited to attend the full conference, part of the conference, or any of the conference activities. They will have the board recognition reception again this year. The reception will be held on Thursday, March 24th. If anyone would like to attend, please contact Jennifer and let her know.

Supt's Conference

Member Nolan said that last year, the board received a plaque at the board member reception. Member Nolan asked where is the plaque kept.

Dr. Sutherland said that the plaque is here at the district office and that we'll place the plaque board room.

27. President Peyton said that Ms. Baskerville informed the board in her principal's report, that the Black History Program will take place on Friday, February 18, 2011 at 6:00 p.m. for those interested in attending.

Black History Program

Dr. Sutherland said that Ms. Baskerville also handed out flyers.

28. Ms. Dukes moved, Mr. Weaver seconded, to go into executive session at 10:05 p.m. to discuss the probable appointment, employment, and/or dismissal of personnel/grievance/possible litigation – i) students – graduation at Patton School, ii) reduction in force; the closed session minutes of January 31, 2011 and January 10, 2011.

Executive Session

On roll call, Members Davis, Dukes, Herron, Nolan, Peyton, Watts, and Weaver voted aye; nays, none; motion carried.

29. Ms. Dukes moved, Mr. Weaver seconded, to reconvene to the open session at 10:34 p.m.

Reconvene

On roll call, Members Davis, Dukes, Herron, Nolan, Peyton, Watts, and Weaver voted aye; nays, none; motion carried.

30. Ms. Dukes moved, Mr. Weaver seconded, to approve the participation of the students discussed in closed session in the 8th grade graduation at Patton School.

Graduation - Patton School

On roll call, Members Davis, Dukes, Herron, Nolan, Peyton, Watts, and Weaver voted nays, ayes, none; motion not carried.

31. Mr. Nolan moved, Mr. Weaver seconded, to table the closed session minutes of January 31, 2011 until the next meeting.

Minutes – Closed Session
January 31, 2011

On roll call, Members Davis, Dukes, Herron, Nolan, Peyton, Watts, and Weaver voted aye; nays, none; motion carried.

32. Ms. Dukes moved, Mr. Nolan seconded, to approve the closed session minutes of January 10, 2011 as presented.

Minutes – Closed Session
January 10, 2011

On roll call, Members Davis, Dukes, Herron, Nolan, Peyton, and Watts voted aye; Member Weaver voted nay; motion carried.

33. Ms. Dukes moved, Mr. Nolan seconded, to adjourn at 10:37 p.m.

Adjournment

On roll call, Members Davis, Dukes, Herron, Nolan, Peyton, Watts, and Weaver voted aye; nays, none; motion carried.

President

Secretary

Date

Date