

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF SCHOOL DISTRICT 133, COOK COUNTY, ILLINOIS, HELD ON MONDAY, MARCH 14, 2011, IN THE BOARD ROOM AT THE ANNEX BUILDING, 150 W. 137TH STREET, RIVERDALE, ILLINOIS AT 6:00 P.M.

1. Board President, Mr. Louis Peyton, called the meeting to order at 6:03 p.m. On roll call, Members Davis, Dukes, Nolan, Peyton, and Watts answered. Members Herron and Weaver did not answer. Superintendent, Dr. Frankie Sutherland, Business Manager, Ms. Nicole Dortch, and School Attorney, Mr. Brian Crowley were also present. Roll Call

Member Weaver arrived at 6:04 p.m.

2. Ms. Dukes moved, Mr. Weaver seconded, to amend the agenda to add PTA – Gus Macker. Amend Agenda

On roll call, Members Davis, Dukes, Nolan, Peyton, Watts, and Weaver voted aye; nays, none; motion carried.

3. Mr. Weaver stated that the PTA is on track again. Mr. Weaver is requesting that the \$1,000 that the district gave to the Gus Macker Tournament in the past, instead be given to the PTA to get it up and going. PTA

President Peyton asked each Board Member if they felt that the board should donate the \$1,000 to the PTA. It was the consensus of the board that the \$1,000 should be donated to the PTA.

Mr. Crowley suggested that if the board needs to make the contribution before the next board meeting that they could go ahead and make the contribution and then ratify their action at the next board meeting.

Member Davis suggested that they could have a special meeting to that.

Mr. Crowley said that it could be done whenever the board schedules a next meeting.

4. Ms. Dortch stated that she asked Mr. Greg Stahler to prepare a proposal for the district's Life Safety. Patton School is scheduled to have a 10 year Life Safety which has to be completed by December. Ms. Dortch asked Mr. Stahler to prepare a Life Safety for Patton and the Annex. Life Safety

Mr. Stahler stated that Ms. Dortch requested that his company put together a menu of the different pieces of the Life Safety documentation that they thought the district will have to have assembled.

There are two parts –

- The Health Life Safety Inspection – where they go through all the spaces in the building with a checklist for health life safety violations, code issues – things that need to be brought up to code, such as, a missing exit sign or a door that doesn't function properly. They do a complete survey of the entire building and put together a list of violations, which is a standard sheet that the State and Regional Office puts out. The sheet is used to fill out the violations and from that they can gage approximately how much it will cost to repair the violations; violations are categorized on how important it is to get that item fixed.

Mr. Stahler submitted a proposal on what it will take to do both facilities and that's looking at it architecturally, mechanically, electrically, plumbing, fire protection, going through all the systems.

- The second part is that district has to have on file for each building is a public safety reference plan. This plan shows a list of code information, health life safety items that need to be on the plan – that includes locating where all the fire extinguishers, know the maximum occupancy for each space, locating where we have fire pole stations, exit signs. The State requires that we have these documents on file at all times in each facility.

The Health Life Safety Inspection happens every 10 years. One could not be found for the Annex and Patton's will expire in December.

Mr. Stahler put together a proposal for time and material. Where the district is only charged for the time his company spends surveying the facilities. They provided a range to give an idea. Typically, they will come in below those numbers; especially if they're not finding a lot of violations. If they're in a building and finding a lot of issues, it will take more time.

He also included a proposal for the present safety reference plan:

- If Ms. Dortch is able to find old cad drawings, which are electronic drawings for the building, then that would save time.
- If Ms. Dortch is not able to find old cad drawing, they could generate them and the district will have them in the future.

Member Davis asked if it's usual practice for a firm to leave a copy of the drawings at the school.

Mr. Stahler said that they typically would leave a copy at the district or they would keep the information at their firm.

Member Davis asked Mr. Stahler about his firm going through both facilities for the other project, Member Davis wanted to know if that would cut down on time since they've already had a chance to survey some of the items.

Mr. Stahler stated that it will benefit them, because there are systems that they already looked at and have background data on.

Ms. Dortch said that this item was not made an action item, because she wants to do more research to find out why we haven't had a Life Safety Inspection for this building and to see if she will be able to find the cad drawings for this building.

5. Mr. Bill Burton, Professional Systems Information Technology Services and with him is Mr. Frank Sturgies, Surveillance Technician and they will go over some of the findings they have then Mr. Sturgies will do a demonstration of the IT video surveillance.

Surveillance System

Mr. Burton was approached by President Peyton at meeting that they were both attending and President Peyton indicated that the district considering upgrading the security system. Mr. Burton had a chance to meet with Ms. Dortch and Mr. Jonke and talk about their solutions for the district, which is IT based. Mr. Burton said that they got a chance to look at our system.

Mr. Burton said that Ms. Dortch expressed the following concerns with our current system:

- Poor camera quality, particularly on the outside and at night.
- Low resolution
- Dead spots
- Storage capacity

Mr. Burton discussed the solutions that his company offers with the board members. They specifically work with IT video surveillance, which is the newest technology for video surveillance.

Board Members asked Mr. Burton questions about the solutions he is recommending for our surveillance cameras.

Mr. Sturgies did a presentation with the camera that they brought using footage that he had been recording during the meeting.

Member Davis asked Mr. Burton for the model number of the camera that they brought.

Member Davis asked Mr. Burton about pricing for the camera that they brought with them.

Mr. Burton said that the camera cost approximately \$300; however, the camera that they brought with them is only a presentation camera. Mr. Burton said that they would probably recommend the dome cameras for our school.

Member Davis said that they should have brought a sample of the camera that their company would be providing for the district, so that the board would know the approximate cost.

Mr. Burton stated that he certainly wants to present a proposal to the board. Mr. Burton said that he thought that it was requested that they come in and do the presentation first.

Mr. Burton asked the Board Members when they would like to get the proposal.

Member Davis said right away.

Ms. Dortch stated that the reason Mr. Burton was not asked to supply a proposal to the Board is because she didn't want Mr. Burton to go through the work of putting together a proposal when the Board might request information on another camera.

Member Davis said that other companies were able to give a cost of their products.

Mr. Burton said that he will get the requested information to the office right away.

6. Committee Reports:

School Board Business

Building & Grounds Committee – Member Dukes said that the lights at Patton School need to be replaced, because they're not bright enough at the front of the school.

President Peyton said that they will have the Business Manger take a look and access the situation and bring it back to the board.

Member Weaver said that Patton needs to be lit with higher beamed lights.

Member Davis asked if the lights are out there already and we just need a brighter bulb.

Member Dukes said that the lights need to be angled down on the parking light instead of up in the air.

President Peyton said that they will look into this matter.

Member Dukes asked if the doors at Patton School are alarmed. Member Dukes asked if someone opened one of the doors in the school, would you know that that door in open? Member Dukes asked if the alarm is set all day or just after a certain time.

President Peyton said that the doors do have alarms, but he thinks they're engaged after a certain time; once everyone is gone.

Member Davis asked who arms the alarm.

Ms. Dortch said that the last custodian to leave sets the alarm.

Member Nolan suggested the use of the security guards to go around and check that the doors are closed.

Member Davis asked Ms. Baskerville if checking the doors is something that in done at Patton School.

Ms. Baskerville requested that the security guards check the doors every 15 minutes.

Ethics Committee – No report.

Finance Committee – No report.

Policy Committee – No report.

7. Ms. Dukes moved, Mr. Nolan seconded, to approve the regular meeting minutes of February 14, 2011 with the following corrections:

Minutes
February 14, 2011

- Item #6, 2nd paragraph should read – Mr. Valpatic and Mr. Gebbia informed the board that there could be 3 phases to the project, which will be more financially feasible for the district.
- On page #4 – Member Davis stated that she asked about the emergency back-up generator.
- Item #10, last paragraph – remove – “The tape will be brought and played at the next board meeting was it relates to item # 31 on page 7.

On roll call, Members Davis, Dukes, Nolan, Peyton, Watts, and Weaver voted aye; nays, none; motion carried.

8. The special meeting minutes of the finance committee of February 11, 2011 is for information only.
9. Mr. Nolan moved, Ms. Dukes seconded, to approve the regular meeting minutes of January 10, 2011 as presented.

Finance Meeting

Minutes
January 10, 2011

On roll call, Members Nolan, Peyton, and Watts voted aye; Members Dukes voted nay, Members Davis and Weaver abstained; motion carried.

10. There were no correspondences.
11. Ms. Golden thanked Ms. Baskerville and Ms. Anderson for staying with her at the hospital until they released her. Ms. Golden said that her family greatly appreciates them.

Correspondence

Audience

The Board thanked Ms. Baskerville for staying with Ms. Golden.

Ms. Baskerville asked if she could address the board in executive session.

12. Ms. Dukes moved, Mr. Nolan seconded, to replenish \$236.70 into the imprest fund for February, 2011.

Imprest Fund

On roll call, Members Davis, Dukes, Nolan, Peyton, Watts, and Weaver voted aye; nays, none; motion carried.

13. Mr. Weaver moved, Ms. Dukes seconded, to approve the accounts payable schedule dated thru March 14, 2011:

Accounts Payable

Education Fund	\$282,865.01
O&M Fund	53,009.33
Transportation Fund	25,216.36
IMRF Fund	4,715.99
Soc. Sec. Fund/Med. Fund	<u>7,108.86</u>
Total Expenditures	\$372,915.55

Ms. Dortch answered questions that Member Davis had regarding items on the accounts payable pre-list.

Member Weaver asked Ms. Dortch how many printers and copiers are used in the district.

Ms. Dortch said that there are 5 copiers and approximately 30 printers in the district.

Member Weaver asked if the district plans to go green.

Ms. Dortch stated that the district installed counters on the network printers to get an idea of how many copies and how many pages are printed and at the end of the year; they will look at the information and see how the district can reduce that amount.

Member Davis had questions about items on the check listing that Ms. Dortch answered.

On roll call, Members Davis, Dukes, Nolan, Peyton, Watts, and Weaver voted aye; nays, none; motion carried.

14. The payroll register included in the board packets is used as a reference for the approval of payroll.

Payroll Register

15. Mr. Nolan moved, Ms. Dukes seconded, to approve the payrolls dated February 11, 2011 and February 25, 2011:

Payroll

	<u>2/11/11</u>	<u>2/25/11</u>	<u>Total</u>
Ed. Fund	\$122,724.42	\$127,534.79	\$250,259.21

Member Davis stated that with the last payroll, there were things paid out that are only paid twice a year - stipends. Member Davis said that she's wondering about this particular payroll, because it seems to be \$5,000 more.

Ms. Dortch said that extra duty is paid out twice a year. Ms. Dortch stated that the district will also have stipend payments for teachers and staff that participate in professional development.

On roll call, Members Davis, Dukes, Nolan, Peyton, Watts, and Weaver voted aye; nays, none; motion carried.

16. The student activity fund for February, 2011 was received and filed subject to audit.

Student Activity Fund

17. The Township Treasurer's Financial Statement and Cumulative Expenditures Scheduled for January, 2011 was received and filed subject to audit.

Township Treasurer's Report

18. Ms. Davis moved, Mr. Nolan seconded, to go into closed session at 8:08 p.m. for the purpose of discussing the appointment, employment, compensation, discipline, performance or dismissal of specific employees; probable or imminent litigation; matters relating to individual students; and discussion of minutes of meetings lawfully closed under the Open Meetings Act.

Executive Session

On roll call, Members Davis, Dukes, Nolan, Peyton, Watts, and Weaver voted aye; nays, none; motion carried.

19. Mr. Weaver moved, Mr. Nolan seconded, to reconvene to open session at 10:08 p.m.

Reconvene

On roll call, Members Davis, Dukes, Nolan, Peyton, Watts, and Weaver voted aye; nays, none; motion carried.

20. Mr. Nolan moved, Ms. Dukes seconded, to authorize Dr. Sutherland to sign the agreement for the student discussed in closed session that was placed at the alternative school without the knowledge of the Board of Education, Superintendent, or Principal.

Alternative Placement

On roll call, Members Davis, Dukes, Nolan, Peyton, Watts, and Weaver voted aye; nays, none; motion carried.

21. Mr. Nolan moved, Ms. Dukes seconded, to approve the closed session minutes of January 31, 2011 with the following correction:

Closed Session Minutes
January 31, 2011

Page 4, paragraph 5 – Include that Member Davis can ask the question in open session.

On roll call, Members Davis, Dukes, Nolan, Peyton, Watts, and Weaver voted aye; nays, none; motion carried.

22. Ms. Dukes moved, Mr. Nolan seconded, to approve the closed session minutes of February 14, 2011 as presented.

Closed Session Minutes
February 14, 2011

On roll call, Members Davis, Dukes, Nolan, Peyton, Watt, and Weaver voted aye; nays, none; motion carried.

23. There were no board reports.

Board Reports

24. Principal, Ms. Sharon Baskerville gave a report highlighting activities at General George S. Patton School:

Principal's Report

- Ms. Baskerville acknowledged that they had a very successful Black History Program in February.
- The March calendar dates were included. As noted on the calendar, ISAT Testing started today and will continue thru March 23, 2011.
- Upcoming Science Fair and Scholastic Book Fair.
- March breakfast and lunch menu.
- Notice – dental exams
- Parent Institute Day Conference Report from the Parent Liaison
- Agenda and form used on February 17, 2011 to organize the Patton (PTA).
- Information about the second 8th Grade Graduation Meeting for parents/students. The final meeting will be held on April 1st.
- Letter from Dr. Vanessa Kinder congratulating Patton Staff for their presentation at the 2011 NCLB Conference in Chicago in February, 2011.
- A letter of support to the US Department of Justice for a grant application for funding regarding the Justice of Juvenile Justice and Delinquency Prevention Anti-Gang and Strategies Program.
- List of Patton students accepted into the 2011 United Nations Leadership Academy and the letter that was sent the parent/guardian.

- Email that Music Teacher, Ms. Vicki Szillage received from the National Association for Music Education. Patton School has been selected, for a second time, to participate in the World’s Largest Concert.
- The Boy Scouts of America meet at Patton on Wednesday from 3:15 p.m. – 4:15 p.m. in room 105.
- 8th Grade cap & gown retakes will happen at the end of the month. The panoramic picture of the 8th grade class has been distributed to students that purchased them.
- Last Thursday, Representatives from District 205 – to discuss the 9th grade center.
- Ms. Baskerville and Tech Coordinator, Mr. Tim Jonke played the video of the World’s Largest Concert, in which, Patton students are featured.

25. Superintendent, Dr. Frankie Sutherland reported on the following item:

Superintendent’s Report

- There was a question about whether the young lady placed at AAA Academy would participate in the 8th Grade Graduation. Since the other students placed at AAA Academy will not be participating in the graduation, it is the consensus of the board that she should not be allowed to participate.

This item will be brought back for a vote.

26. Dr. Sutherland informed the Board Members that the next meeting for Rising Star will take place on March 31, 2011. They are still on target with the indicators and objectives. Dr. Sutherland will have more information after the March 31, 2011 meeting.

Rising Star

27. The Board Members tabled adopt board policies until the special meeting.

Board Policies

28. Ms. Dortch stated that the vendor that the district is using for wiring and trenching projects wants the district to pay the full amount up front and seek reimbursement from the Universal Service Administrative Company Schools and Libraries Program. The district would need to pay \$80,327 and we would be reimbursed thru E-Rate.

E-Rate Project

Member Davis asked Ms. Dortch how long it will take for the district to receive the reimbursement.

Ms. Dortch said that it would take 4 to 6 weeks for the district to receive the reimbursement.

Member Davis asked Ms. Dortch if it's written somewhere showing that the district will be reimbursed.

Ms. Dortch said that that's the normal process for E-Rate. In the past, the district has gone through E-Rate to get reimbursement for telephone bills when the district did not choose the discount option.

Ms. Dortch stated that once the work is completed, the district would submit the paperwork to E-Rate and the reimbursement check would arrive within 4-6 weeks.

Member Davis asked what type of work will be done.

Mr. Jonke said that fiber optic cables will be installed, connecting both buildings, additional cabling will be put in the classrooms, installing wire molding, and wire closets.

Member Davis asked if E-Rate will reimburse the district the entire amount.

Ms. Dortch said that E-Rate will reimburse 90% of the cost. The district will try to use TIF to cover the other 10%, if possible.

Member Dukes asked if this company was the only bidder.

Ms. Dortch stated that they were the lowest bidder. Ms. Dortch said that it's up to the service provider as to whether they want to accept the discounted portion or pay the entire amount and seek reimbursement from E-RATE.

Member Weaver asked if the vendor wants us to pay the full amount and then seek reimbursement.

Ms. Dortch said yes.

Member Davis asked Ms. Dortch for clarification in regards to the note on the bottom of page 6 of the service agreement: If the George Patton School elects to install an additional 4 dark fiber it would be considered a none e-rate installation and the price is \$1,214.00 each.

Mr. Jonke explained that since the district will be having two fibers installed between the two buildings. If the district is going to spend \$40,000 on trenching, it makes sense to spend \$1,000 more to put in 4 additional fibers in the event that the district needs to use them in the future.

It's considered a non e rate charge, because the district won't be using them, they will be left dark for future use.

Member Davis asked if the \$1,214.00 is in addition to the \$80,000.

Ms. Dortch said yes.

Member Davis asked if the district could be reimbursed for by the Village.

Ms. Dortch said yes it is. We will be going to the Village for \$9,214 through the TIF.

29. Mr. Weaver moved, Ms. Dukes seconded, to approve the E-Rate Project.

E-Rate Project

On roll call, Members Dukes, Nolan, Peyton, Watts, and Weaver voted aye; Member Davis abstained; nays, none; motion carried.

30. Dr. Sutherland included this information in the board packets, because there's been a lot of discussion from Governor Quinn's Office about consolidating school districts.

Resolution

The Illinois Association of School Boards made a joint resolution with the Illinois Association of School Administrators. These are the resolutions that they asked all of the Superintendent's to bring to their board meetings to see if the Board Members wanted to adopt the resolution, which states that the school districts want local control and not go into school consolidation that the Governor Quinn is proposing.

31. Ms. Davis moved, Mr. Weaver seconded, to adopt the IASA/IASB Joint Resolution on Consolidation.

Resolution

On roll call, Members Davis, Dukes, Nolan, Peyton, Watts, and Weaver voted aye; nays, none; motion carried.

32. Dr. Sutherland said that Member Nolan requested that this item – commencement speaker for the 8th Grade Graduation, be placed on the agenda.

Commencement Speaker

Member Nolan said that he would like to recommend that the Board submit a letter to Dorothy Tillman asking her to give the commencement speech at the 8th Grade Graduation Ceremony.

Dr. Sutherland said that they have a committee at Patton School that, in the past, would get the speaker. Dr. Sutherland brought it before the board to find out which way everyone wanted to go with it.

Ms. Baskerville said that she would go with whatever the wishes of the board are.

Member Davis asked Ms. Baskerville if she had someone in mind or did the committee already talk about it.

Ms Baskerville said that they are willing to do whatever is requested of them.

Member Nolan said that he thinks it would be nice to have Ms. Tillman give the commencement speech if no one else has been chosen already.

Member Dukes said that she liked it when our students gave the commencement speech two years ago.

Member Davis asked if Patton has a valedictorian and salutatorian. Member Davis asked Member Nolan if he wanted Ms. Tillman as an added speaker.

Member Nolan said that she would be like the keynote speaker.

Member Davis said that she doesn't see anything wrong with having Ms. Tillman, but she would like to find out if the Principal and her team had something lined up. If they do have something lined up, we should go along with that. If they don't have anybody, then we can go with the board's recommendation.

Dr. Sutherland suggested that if the committee decides to invite Dorothy Tillman to give the keynote speech, that Ms. Baskerville should go ahead and send Ms Tillman a letter.

33. Dr. Sutherland said that Member Dukes requested that Patton/Annex sidewalks be placed on the agenda.

Patton/Annex Sidewalks

Member Dukes said that the sidewalks at the Annex and Patton school are in bad condition; they're broken and are not leveled.

Member Dukes said that she thought the board had decided to put lights out front at the Annex.

Dr. Sutherland said that she will get estimates for sidewalks at Patton and the Annex and see if anything falls under the TIF agreement. Dr. Sutherland will bring the information back to the board.

34. Dr. Sutherland said that Member Nolan requested that community forum be placed on the agenda.

Community Forum

Member Nolan stated that he talked with Dr. Sutherland regarding a holding a citizens community forum to come together to talk about problem solving and resolutions for things affecting the community.

Member Nolan would like to hold the forum on March 25, 2011 from 6:30 p.m. – 8:30 p.m.

35. Ms. Dukes moved, Mr. Weaver seconded, to approve the Community Forum on March 25, 2011 from 6:30 p.m. – 8:30 p.m. in the Patton School gymnasium.

Community Forum

After further discussion, the board took a vote on this item.

On roll call, Members Davis, Dukes, Nolan, Watts, and Weaver voted aye; Member Peyton voted nay; motion carried.

36. Dr. Sutherland said that Member Weaver requested that staff recognition be placed on the agenda.

Staff Recognition

Member Davis asked Member Weaver what he had in mind.

Member Weaver would like have a recognition event for our contributors, board members, and staff.

37. Ms. Dukes moved, Mr. Weaver seconded, to approve the staff recognition event.

Staff Recognition

On roll call, Members Davis, Dukes, Nolan, Peyton, Watts, and Weaver voted aye; nays, none; motion carried.

38. Ms. Dortch stated that the district has a 1 year contract with the security company with the option for a 2 year renewal. Ms. Dortch want to find out if the board wants to renew the contract or go out to bid. Ms. Dortch said that she believes the cost for the additional year would be the same.

Security Services-
Contract Renewal

Member Davis asked Ms. Baskerville if she's satisfied with the security services.

Ms. Baskerville would like to know more about the evaluation process.

Dr. Sutherland asked Ms. Dortch when the contract expires.

Ms. Dortch said that the security contract expires June 30, 2011.

39. The Board tabled security service contract renewal until the Board gets information from Ms. Baskerville about her thoughts of the performance of the security guards.

Security Services –
Contract Renewal

Member Davis said that this item can be added to the agenda when we have the special meeting.

Dr. Sutherland said that once a date is scheduled for the meeting, Ms. Baskerville will be informed.

40. Ms. Dortch stated that our playground at Patton School is currently under a lease with Com Ed, because Com Ed owns the property that our playground equipment is located.

Com Ed

Com Ed said that our lease expired December 2006. Com Ed wants us to complete a form and pay \$1,500 to process the lease.

Member Davis asked Ms. Dortch if we ever had to pay this amount before.

Ms. Dortch said that she's not sure. This is the first time she's heard of this contract.

President Peyton asked Ms. Dortch if there's a deadline.

Ms. Dortch said that Com Ed said that since it expired in 2006, we would need to have this done as soon as possible.

President Peyton wants to see if he can find out more information relating to this matter and asked Ms. Dortch to hold off on generating a payment for now.

41. Mr. Weaver moved, Ms. Dukes seconded, to adjourn at 12:04 a.m.

Adjournment

On roll call, Members Davis, Dukes, Nolan, Peyton, Watts, and Weaver voted aye; nays, none; motion carried.

President

Secretary

Date

Date