

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF SCHOOL DISTRICT 133, COOK COUNTY, ILLINOIS, HELD ON MONDAY, NOVEMBER 14, 2011, IN THE BOARD ROOM AT THE ANNEX, 150 W. 137TH STREET, RIVERDALE, ILLINOIS AT 6:00 P.M.

1. Board Vice-President, Ms. Gail Butler, called the meeting to order at 6:01 p.m.

Roll Call

Member Davis said, "I'm Nefertiti Davis, Board Member and I will be taping the open session of the meeting on November 14, 2011".

On roll call, Members Butler, Davis, Herron, Nolan, and Watts answered. Members Peyton and Robinson did not answer. Superintendent, Dr. Frankie Sutherland, Principal, Mr. David Brown, and Business Manager, Ms. Nicole Dortch were also present.

School Board Members Day

2. Dr. Sutherland announced that there was staff in attendance to show their appreciation for the School District 133 Board of Education for School Board Members Day.

School Improvement/District Improvement Leader, Ms. Rosalynd McWhorter, handed out booklets written by Patton students and read along with the Board Members statements honoring the board members.

Pre-K Coordinator, Ms. Gloria Liddell, and the pre-k staff displayed a banner created by the Pre-K students and staff thanking the Board Members for their continued support.

The following staff members also made comments and thanked the Board for their support:

- Debra Terry - Nurse
- Loretta Jackson - 8th Grade Teacher
- Janet Kezerle – Kindergarten Teacher
- Christopher Nolen – 8th Grade Teacher
- Marjorie Terry – Social Worker
- David Brown – Principal
- Tasha Nelson – Receptionist/Pre-K Secretary

Ms. Margaret Shelton, community member and Patton School parent handed out certificates to Board Members honoring them on School Board Members Day – November 15, 2011.

Board Member Richard Nolan thanked everyone for showing their appreciation.

3. School Attorney, Mr. Michael Hernandez, went over details of recent laws that were passed addressing education reform such as, the Performance Evaluation Reform Act (PERA) and Senate Bill 7.

Overview of Education Laws

As stated in the handout, changes under the new laws will affect teacher hiring, teacher and principal evaluations, teacher tenure, teacher professional development and remediation plans, tenured teacher dismissal hearings, reduction in force, labor issues and school board member training.

Mr. Hernandez pointed out that there are timelines for the implementation of these laws that will take place over the next 4 years.

Mr. Hernandez said that board members and superintendent will continue to hear about and receive training on Senate Bill 7. One aspect of SB 7 is that school districts must form a Joint Committee by December 1, 2011.

Mr. Hernandez said that his firm will continue to guide School District 133 through the new reforms.

Board Members were given a chance to make comments and/or ask Mr. Hernandez questions.

School Board Business

4. Committee Reports:

Buildings & Grounds Committee – No report.

Ethics Committee – No report.

Finance Committee – Committee Chairperson Robinson reported that there was a finance committee meeting held on Thursday, November 10, 2011, and they reviewed financial documents with Ms. Dortch that she will be going over with the full Board.

Policy Committee – No report.

5. Mr. Robinson moved, Ms. Watts seconded, to approve the regular meeting minutes of October 3, 2011 with the following correction:

Minutes
October 3, 2011

Mr. Robinson said that there were questions asked by the Committee and answered promptly. Mr. Robinson said that the Committee recommends approval of the financial documents by the Board.

On roll call, Members Butler, Davis, Herron, Nolan, Robinson, and Watts voted aye; nays, none; motion carried.

6. The special meeting minutes of the September 30, 2011 - finance committee meeting was included in the packets for informational purpose only.
7. There were no correspondences and no one in the audience to address the Board.
8. Mr. Robinson moved, Mr. Nolan seconded, to replenish \$677.90 into the imprest fund for September and October, 2011.

Minutes
September 30, 2011

Communications

Imprest Fund

On roll call, Members Butler, Davis, Herron, Nolan, Robinson, and Watts voted aye; nays, none; motion carried.

9. Mr. Nolan moved, Mr. Robinson seconded, to approve the accounts payable schedule dated thru November 14, 2011:

Accounts Payable

Education Fund	\$294,168.93
O&M Fund	96,739.96
Transportation Fund	17,214.46
IMRF Fund	3,789.78
Soc. Sec./Med. Fund	6,598.07
Tort Immunity	<u>15,066.59</u>
Total Expenditures	\$433,577.79

Member Davis asked Ms. Dortch about a charge on the 9/27/11 check listing in the amount of \$7,586.00 and a charge on the 11/14/11 check listing in the amount of \$240.00 for School Board Legal Liability.

Member Davis wanted to know what the charges were and if the district will be charged annually and why were there two charges for this item.

Ms. Dortch said that it's the liability insurance for the Board and this will be an annual charge to the district. Ms. Dortch said that there were two charges, because there was an error with the initial invoice and didn't reflect the correct amount.

Member Davis also asked about the "shelf supplies" item for \$975.81 from Home Depot.

Ms. Dortch explained that those were supplies Sergio used to build shelves in the warehouse.

Dr. Sutherland stated that in an effort to make all documents easily assessable and secure, Sergio built shelving units for files.

Member Davis asked Ms. Dortch about the payment to the Early Childhood State Grant.

Ms. Dortch stated that the \$5,518.00 was money for last fiscal year that wasn't used for pre-k transportation, so the district had to send the money back.

Member Davis had questions regarding items on the payables pre-list, such as, the electric bills, an AMEX charge, a charge for a workshop, and a payment for the easement request review fee, which were answered by Ms. Dortch.

On roll call, Members Butler, Davis, Herron, Nolan, Robinson, and Watts voted aye; nays, none; motion carried.

10. The payroll register included in the board packets is used as a reference for the approval of the payroll.

Payroll Register

11. Mr. Robinson moved, Ms. Herron seconded, to approve the payrolls dated October 7, 2011 and October 21, 2011:

Payroll

<u>10/07/11</u>	<u>10/21/11</u>	<u>Total</u>
\$126,327.99	\$126,673.08	\$253,001.07

On roll call, Members Butler, Davis, Herron, Nolan, Robinson, and Watts voted aye; nays, none; motion carried.

12. The student activity fund for October, 2011 was received and filed subject to audit. Student Activity Fund
13. The revised student activity fund for September, 2011 was received and filed subject to audit. Student Activity Fund
- Member Davis asked Ms. Dortch what was the revision to the student activity fund.
- Ms. Dortch said that there were two deposits made on September 26, 2011 and payments made to Referee Walter Jones and Referee Eddie Jordan on September 28, 2011.
14. The Township Treasurer's Financial Statement and Cumulative Expenditures Scheduled for September and October were received and filed subject to audit. Township Treasurer's Report
15. Member Davis gave a report on workshops that she attended while at the CUBE Conference in New Orleans, LA. Member Davis also discussed some of the practices implemented by the schools in New Orleans. Member Davis felt some of those ideas might work for our students at Patton School. Board Members will receive a copy of a handout that Member Davis brought back from the conference.
16. Principal, Mr. David Brown included a Principal's Report in the board packets. Mr. Brown highlighted the following items: Principal's Report
- An application for a grant through ISC was submitted that will allow the district to continue providing professional development to the staff, during and after school.
 - Mr. Brown stated that he continues to challenge his staff to use student data to guide their lessons. Mr. Brown said that he's supplied every teacher with a password to access the Illinois Report Card in order for them to be able to go in and look at the ISAT test data for each of their students.
 - The Rising Star Team comes out monthly to meet with the school and district team. They are currently

working with 6 indicators and an additional 3 will probably be added.

- Family Reading Night is scheduled for Wednesday, November 16, 2011 from 6p.m. – 8p.m. in the gymnasium of Patton School. The theme is “Stories Around the Campfire”.
- A CSX Representative visited Patton School on October 26, 2011 and delivered school supplies for the students. Students received the supplies on Monday, October 31, 2011 as a treat for Halloween. CSX will return on Saturday, December 17, 2011 for their Annual Patton Community Christmas Gift Giveaway. CSX will also be bringing Santa to Patton School on Wednesday, December 21, 2011.
- There are 245 students involved in the SES and Title I afterschool programs. Scholars for the 21st Century; A+Tutoring, and Learn-It Systems are the SES Providers for the 2011-2012 school year.

17. Superintendent, Dr. Frankie Sutherland, reported on the following items:

Superintendent’s Report

- Dr. Sutherland stated that she will be keeping the Board abreast on all of the new laws and the new evaluation system as they move forward. If there’s a need for in-services, she will contact Mr. Hernandez.

There is a deadline of December 1, 2011, to have a Joint Committee formed with district leadership and teachers. Dr. Sutherland said that she’s been working with Mrs. Summerrise, the new Union President, and they will be having the meeting this month.

- Dr. Sutherland informed the Board that there is a Board and Superintendent professional development dinner on December 8, 2011 at Idlewild Country Club in Flossmoor, IL. Dr. Sutherland will be getting a copy of the notice to the Board Members and let them know that they should contact Jennifer if they want to attend.

- Ms. Joyce Sparkman, President of the Riverwood Condo Association contacted Dr. Sutherland to request use of the gym and waiver of the usage fee.

It was the consensus of the Board to not waive the gym lease fee of the Riverwood Condo Association.

- Dr. Sutherland attended the Veterans Day Program that Patton students along with Washington School students participated. Dr. Sutherland said that they sang beautifully. It took place on November 11, 2011, at the Public Safety Building.
- Arcelor Mittal is continuing to do work for our Pre-K Program; they've repaved the surface, replaced the fence, where the children ride their trykes. They've also resurfaced and brought up to code the play area for the Pre-K students. The pre-k staff took pictures of the children and had the children make a thank you card and sent it to the contact person at Arcelor Mittal, Mr. Gary Norgren to thank them for what they've done.
- CSX is bringing Santa; so all of the pre-k students will be going to Patton School on December 21, 2011. Dr. Sutherland said that we usually have a Santa at the Annex, but this time pre-k students will be going to Patton School.
- Dr. Sutherland passed around a plaque from the Riverdale Fire Department that was awarded to a student for an essay written on fire safety.

18. After giving handouts and making a presentation that familiarized the Board on the tax levy process as well as give historical background regarding our tax levy, Ms. Dortch recommended that the board adopt the 2011-2012 Tentative Tax Levy.

2011-2012 Tentative Levy

Once the presentation was complete, Board Vice-President, Ms. Gail Butler asked for a motion to approve the 2011-2012 Tentative Tax Levy.

19. Mr. Nolan moved, Mr. Robinson seconded, to adopt the 2011-2012 Tentative Tax Levy.

2011-20102 Tentative Levy

On roll call, Members Butler, Herron, Nolan, Robinson, and Watts voted aye; Member Davis voted nay; motion carried.

20. Ms. Dortch included in the board packets, a 2011-2012 1st Quarter Financial Report for the operating funds. This report is an overview of what the district's financial position was as of September 30, 2011.

Member Davis asked Ms. Dortch if the district received more funding in since September 30th.

Ms. Dortch said yes, from the State and Federal.

Ms. Dortch said that for the local revenue, based on the amount budgeted for 2011, the district has received 4.06% of the budget. Ms. Dortch said that for the state in regards to the amount that the district budgeted, we're about 16.85%. Ms. Dortch said for the federal, we've received 6.29% of the FY11 budget. Ms. Dortch said that the sum of what we've received is about 10.81% of the anticipated revenue for this year's budget.

Ms. Dortch said that the district had expended about 8.19% of the amount that we anticipated.

Member Davis asked if there are certain months that we get an influx of income.

Ms. Dortch said that it varies, but she believes that the next quarter we will receive more money because usually at the beginning of the year, grants are being finalized, so the money tends to start flowing in from September thru November.

21. Ms. Dortch included in the board packets, a letter from IMRF indicating the candidates that are running for the 2011 IMRF Executive Trustee Election. Ms. Dortch said that the Board would need to choose a representative that they feel will best serve in that position based on the information that they received.

IMRF Executive Trustee
Election

Member Davis asked Ms. Dortch why the Board received this information, because they've never gotten it in the past.

Ms. Dortch said that when Courtney Hayes was here, she was under IMRF, so she was able to vote on the Board's behalf, but because Ms. Dortch is a part of the TRS Pension System, she's unable to do that, so the Board would have to act on it.

Ms. Dortch said that she's not authorized to vote on the behalf of the Board, because she's not an IMRF Representative.

Member Robinson asked what is their role.

Ms. Dortch said that they would be the Executive Trustee for 5 years.

Member Davis asked Ms. Dortch if the Board had someone voting on their behalf in the past and they didn't know it.

Ms. Dortch said that's determined when the Board chose the Authorized IMRF Agent.

Member Nolan asked if this is a paid position.

Ms. Dortch said that she didn't think so.

After further discussion, Evelyn M. Gleason was chosen by the Board as their choice for the 2011 IMRF Executive Trustee.

On roll call, Members Butler, Herron, Nolan, Robinson, and Watt voted aye; Member Davis voted nay, motion carried.

Executive Session

22. Mr. Nolan moved, Ms. Robinson seconded, to go into executive session at 8:24 p.m. to discuss the appointment, employment, compensation, discipline, performance, discussion or dismissal of specific employees of the public body, discussion of probable or imminent litigation, and discussion of minutes of meetings lawfully closed under the Act.

On roll call, Members Butler, Davis, Herron, Nolan, Robinson, and Watts voted aye; nays, none; motion carried.

Reconvene

23. Mr. Robinson moved, Mr. Nolan seconded, to reconvene to the open session at 8:26 p.m.

On roll call, Members Butler, Davis, Herron, Nolan, Robinson, and Watts voted aye; nays, none; motion carried.

Minutes – Closed Session
October 3, 2011

24. Mr. Nolan moved, Mr. Robinson seconded, to approve the closed session minutes of October 3, 2011 as presented.

On roll call, Members Butler, Davis, Herron, Nolan, Robinson, and Watts voted aye; nays, none; motion carried.

25. Mr. Nolan moved, Ms. Herron seconded, to adjourn at 8:27 p.m.

Adjournment

On roll call, Members Butler, Davis, Herron, Nolan, Robinson, and Watts voted aye; nays, none; motion carried.

President

Secretary

Date

Date