

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF SCHOOL DISTRICT 133, COOK COUNTY, ILLINOIS, HELD ON MONDAY, OCTOBER 3, 2011, IN THE BOARD ROOM AT THE ANNEX, 150 W. 137TH STREET, RIVERDALE, ILLINOIS AT 6:00 P.M.

1. Board President, Mr. Louis Peyton, called the meeting to order at 6:00 p.m. On roll call, Members Butler, Davis, Herron, Peyton, Robinson, and Watts answered. Member Nolan did not answer. Superintendent, Dr. Frankie Sutherland and Business Manager, Ms. Nicole Dortch were also present. Roll Call

Member Nolan arrived at 6:15 p.m.

After roll call, Member Davis made the following statement “I am Board Member Davis and I will be taping this meeting under the Open Meetings Act, the open session part of it only.”

2. Committee Reports: School Board Business

Buildings & Grounds Committee – No report.

Ethics Committee – No report.

Finance Committee – Chairperson Robinson reported that there was a finance committee meeting held on Friday, September 30th. The committee went over the check listing dated 9/30/11, the payables pre-list dated 10/3/11, the check listing dated 10/3/11, the payroll register dated 9/6/11, the student activity fund, and the summary of the treasurer’s report for August, 2011.

Mr. Robinson said that there were questions asked by the Committee and answered by Dr. Sutherland. Mr. Robinson said that the Committee recommends approval of the financial documents by the Board.

Policy Committee – No report.

3. President Peyton asked for a motion to amend the agenda to include American Red Cross. Amend Agenda
4. Mr. Robinson moved, Ms. Butler seconded, to amend the agenda to include the American Red Cross. Amend Agenda

On roll call, Members Butler, Davis, Herron, Peyton, Robinson, and Watts voted aye; nays, none; motion carried.

5. Mr. Matt Baker from the American Red Cross made a presentation discussing the request from the Red Cross to make Patton School a shelter site. Mr. Baker said that as a shelter site, Patton would only get the request to open its facility if 25 or more families were displaced. Mr. Baker said that if there are less than 25 families displaced, the Red Cross will give financial assistance or would make hotel accommodations for the families.

American Red Cross

Mr. Baker said that if a school is used as a shelter site, the Red Cross would normally use the gymnasium and cafeteria to assist the families. Mr. Baker said that the Red Cross will try to set up Red Cross personnel throughout the building in order to enforce security. Mr. Baker said that the Red Cross will cover all liabilities for any potential damage done to the facility. Mr. Baker informed the Board that by signing on as a shelter site, the Board is not obligated to open Patton School if there's a request for shelter. Mr. Baker said that if Patton School is not available the Red Cross would contact another site for availability.

After discussion, questions, and answers, Mr. Baker thanked the Board for allowing him to come and speak to them.

Dr. Sutherland said that she would place Red Cross on next month's agenda for a vote.

6. Mr. Nolan moved, Mr. Robinson seconded, to approve the regular meeting minutes of September 12, 2011.

Minutes
September 12, 2011

Member Davis said that she had questions about the minutes as it relates to the policy and she wanted the Board to listen to the tape of September 12, 2011, before the Board voted to approve the minutes. Member Davis said that it might clarify her questions if the Board heard the tapes before voting.

Member Davis pointed out areas that she felt that information had been left out or not properly written in the right manner or format.

President Peyton stated that the minutes aren't supposed to reflect everything that is said in a meeting. President Peyton said that the minutes should reflect items that are essential to the conversation as it relates to the agenda item.

Member Davis pointed out different things that she felt could have been essential to the conversation that was not placed in the minutes.

Member Davis stated that she would listen to the tapes on her own and make notes.

Member Davis said that anything going on in the minutes that she didn't say, she's saying now that she doesn't approve of it. Member Davis said that she didn't feel the context in which things were written as it pertains to her comments was correct. Member Davis said that she felt that things were left out and she wants it clarified. Member Davis said that she wants it reflected in the minutes that she asked for clarification.

Member Robinson asked Ms. Davis to what part of the minutes she was referring.

Member Davis said #31 in the minutes.

President Peyton said again, that the minutes aren't always going to state everything that is said in a meeting, but should reflect the context of the conversation.

President Peyton said that he will also be listening to the tapes.

After further discussion, President Peyton asked for a motion to vote on this item.

7. Mr. Robinson moved, Ms. Herron seconded, to approve the regular meeting minutes of September 12, 2011.

Minutes
September 12, 2011

Members Butler, Herron, Nolan, Peyton, Robinson, and Watts voted aye; Member Davis voted nay; motion carried.

8. President Peyton reminded Board Members who registered for the South Cook Fall Division Meeting, that the dinner will take place on Wednesday, October 5, 2011 at 6:00 p.m. at the Doubletree in Alsip, IL.

Communications

Member Davis asked about the letter that most Board Members received from the Cook County Treasurer, Maria Pappas, regarding debt disclosure. Member Davis wasn't sure if it was something they needed to act on or if the district office would take care of it.

Ms. Dortch informed the Board that they do not need to respond to the letter. Ms. Dortch said that the business office will need to publish the AFR to disclose the data and post it to their website by November 30th.

There was no one in the audience to address the Board.

9. There were no imprest fund transactions for the month of September, 2011.

Imprest Fund

10. Mr. Nolan moved, Mr. Robinson seconded, to approve the accounts payable schedule dated thru October 3, 2011:

Accounts Payable

Education Fund	\$223,863.47
O&M Fund	38,718.56
Transportation Fund	1,360.00
IMRF Fund	4,001.28
Soc. Sec./Med. Fund	6,567.83
Tort Immunity Fund	<u>62,565.45</u>
Total Expenditures	\$337,076.59

Member Davis said that the amount expensed in the Tort Immunity Fund - \$62,565.45 was a big expenditure. Member Davis asked if it was for one item.

Ms. Dortch said it was several different items, such as, the installation of the video surveillance system, expenses for the security guards (monthly contractual amount), and annual workers compensation.

Member Davis also asked questions regarding items listed on the payables pre-list and check listings, which were answered by Ms. Dortch.

On roll call, Members Butler, Davis, Herron, Nolan, Peyton, Robinson, and Watts voted aye; nays, none; motion carried.

11. The payroll register included in the board packets is used as a reference for the approval of the payroll. Payroll Register

12. Mr. Robinson moved, Ms. Herron seconded, to approve the payrolls dated September 9, 2011 and September 23, 2011: Payroll

<u>09/09/11</u>	<u>09/23/11</u>	<u>Total</u>
\$121,591.39	\$125,716.75	\$247,308.14

On roll call, Members Butler, Davis, Herron, Nolan, Peyton, Robinson, and Watts voted aye; nays, none; motion carried.

13. The student activity fund for September, 2011 was received and filed subject to audit. Student Activity Fund

14. The Township Treasurer's Financial Statement and Cumulative Expenditures Scheduled for August was received and filed subject to audit. Township Treasurer's Report

15. There were no Board reports. Board Report

16. Dr. Sutherland informed the Board that the Principal, Mr. David Brown, would be making a presentation on the 2010/2011 ISAT reading and math data. Principal's Report

Mr. Brown stated that the Federal Government set a goal of 85%; this percentage represents the population of students that must have met or exceeded their goals on the ISAT test for the 2010/2011 SY. Mr. Brown said that the goals have and will continue to increase each year with 2014 being the target year that the government expects 100% of the students to be meeting or exceeding their goals on the ISAT test.

As indicated in the presentation, Mr. Brown informed the Board that for the 2010/2011 SY, 57% of our students met or exceeded their goals in reading and 63.1% of our students met or exceeded their goals in math that's out of the 85% goal set by the government.

Mr. Brown went through the ISAT Reading and Math Concepts on which students in grades 3rd - 8th were tested.

Mr. Brown created charts for the presentation which showed ISAT reading and math test data for grades 3rd thru 8th for the 2010/2011 SY. The data indicated the percentage of students that were at academic warning, the percentage of students that were below standards, and the percentage of students that met or exceeded the 85% goal.

Another chart displayed reading and math data that illustrated the percentage of students that met or exceeded goals set by the government for years 2005 thru 2011; each year the government sets a percentage goal that they expect each student to meet or exceed. The chart also listed each grade level (3rd – 8th) and the percentage of students that made AYP for each grade level, each year from 2005 thru 2011.

Mr. Brown discussed the goals and objectives for the 2011/2012 SY. Mr. Brown stated that the overall goal is to “Demonstrate academic growth on the March 2012 ISAT test”.

Mr. Brown discussed reaching out to the 8th grade math teachers; because he consistently saw growth there, to find out what it is they're doing so that they may be of help to the other teachers.

Member Herron asked about the mobility rate and how it relates to those students on academic warning.

Mr. Brown acknowledged that the school's mobility rate has a huge role in how our students test.

Member Herron stated that the 5th grade seems like a transition period, because there were no students on academic warning for either reading or math.

Mr. Brown stated that they would have to look at what was going on at that time. Mr. Brown stated that one of the things he's been trying to stress with the staff is meeting the students where they are. Mr. Brown said that whether students arrive on the first day or ninetieth day; meeting the students where they are is important. Mr. Brown said that he encourages staff daily to make sure our students are successful regardless of when they come in.

Member Davis stated that every year the standard from the government is higher so whether the goal was 85% this year and 92.5% next year, we're still not going to make AYP. Member Davis said that she understands that we have a high mobility rate, but we also understand that the government doesn't care about that. Member Davis asked Mr. Brown if they're using some sort of test module to see where students are academically when they transfer in and transfer out, so we'll know exactly where we are meeting them.

Mr. Brown talked about assessing the students to find out where they are. Mr. Brown also discussed wanting teachers to show him academic growth with their students.

Member Davis asked what module the school is using.

Dr. Sutherland said AIMSweb and reading assessments.

President Peyton asked Mr. Brown how he was addressing those students that are struggling.

Mr. Brown said one way they're addressing the needs of struggling students is with RTI (Response to Intervention).

Dr. Sutherland said that struggling students need one on one assistance and RTI is just that.

Dr. Sutherland said that the district did a small study some years ago and the data showed that of the 16 students that had been in our school from pre-k thru 8th grade, 14 of them met or exceeded on their ISAT tests. Dr. Sutherland said that let everyone know that the education the students are receiving is of quality if they stay in the school. Dr. Sutherland said that they plan to do another study to track the students that have been in the district from pre-k thru 8th grade to see how they score.

Dr. Sutherland said that she will be going to a Growth Model Seminar. Dr. Sutherland said that a couple of years ago she was in Springfield and testified on this Growth Model. Dr. Sutherland discussed her thoughts about the fact that data does not always show the true picture of a student's academic growth. Dr. Sutherland used the example of a 3rd grade student who comes into a class reading at a 1st grade level and when the student leaves at the end of the year, the student may have gained a year, but is still not on level. Dr. Sutherland posed the question of what is more important; data or the ability for the student to read. Dr. Sutherland said that when they get the information from the Growth Model, she'll bring it back to the Board.

Dr. Sutherland and the Board further discussed the need to look at more than just data when assessing a student's growth.

President Peyton thanked Mr. Brown for his presentation and Dr. Sutherland for her added insight.

17. Superintendent, Dr. Frankie Sutherland, reported on the following items:

Superintendent's Report

- Dr. Sutherland informed the Board that the district received a \$3,500 Science /Technology/ Engineering/ Mathematics Grant from Arcelor Mittal Steel. Dr. Sutherland said that Mr. Brown will work with the teachers to find out how best to utilize the funds to take care of the needs of the students.

- Dr. Sutherland let the Board know that Arcelor Mittal Steel upgraded the playground at the Annex and that they will be adding a fence around the playground area. They've also repaved the small gated area in the back parking lot at the Annex and will be replacing the fence around that area.
- Dr. Sutherland received a message from the school attorney regarding the subpoena for the SES records. The attorney said that he had spoken to the office that requested the information and as far as he could tell, there was nothing else that they needed from us, but if he is contacted for additional information, he would get in touch with Dr. Sutherland.
- Reverend & Mrs. Stevens inquired about having church service on Sundays at Patton School. Their times coincide with the time that Pastor Williams is using the facility. Reverend & Mrs. Stevens also requested use of the gym on Thursdays for Bible Study.

Dr. Sutherland let Reverend Stevens know that that time on Sunday was not available. Dr. Sutherland said that she wanted to bring this before the Board to see if they had any thoughts about any other day.

The Board made their comments and asked questions. Board President Peyton suggested contacting them to let them know that those days are not available.

- Our district will be involved in what many districts have participated in - Focus Monitoring Process. This has to do with our special education department. The State has set a target for special education students being in regular education classes 80% of the school day. Dr. Sutherland informed the Board that they've already set up co-teaching so that those children can get time in the regular setting.

Member Davis asked Dr. Sutherland when she talks about co-teaching is she saying that there will be two certified, highly qualified teachers together and not an assistant and a teacher.

Dr. Sutherland said that it will be a special education teacher and regular education teacher.

Dr. Sutherland and the Board had further discussion regarding this item.

18. Dr. Sutherland informed the Board Members that they should get in touch with Jennifer if they want to attend the 72nd NSBA Annual Conference in Boston, MA – April 21 – 23, 2012, so that she can start making the arrangements.

NSBA Conference

19. Ms. Dortch said that she included information in the packets regarding the K-12 Student Accident Insurance. Ms. Dortch said that this is a voluntary accidental insurance plan for parents that have children that are currently on athletic teams. Ms. Dortch said that the Board Policy states that each year, the Board must designate an insurance company to offer this service to parents. Ms. Dortch said that this will not be an expense to the district.

Student Insurance

President Peyton asked if we would just direct them to the insurance.

Ms. Dortch said that once the Board adopts this insurance company, the district will be responsible for distributing this information to the families.

Member Robinson asked what insurance is that.

Ms. Dortch said K&K accidental insurance; the underwriter for the insurance policy is Nationwide. Ms. Dortch said that she consulted with the district liability insurance broker and he confirmed that they're a reputable company.

President Peyton asked the Board for their opinions.

20. Mr. Robinson moved, Mr. Nolan seconded, to approve the adoption of the K&K Insurance Group, Inc. to offer to student athletes.

Student Insurance

On roll call, Members Butler, Herron, Nolan, Peyton, Robinson, and Watts voted aye; Member Davis abstained; nays, none; motion carried.

21. Ms. Dortch included a spreadsheet in the packets which showed the salary and benefit information for administrators for the fiscal year 2010/2011. Ms. Dortch said that each year the district is required to post this information to our website as well as send a copy to the South Cook Intermediate Service Center.

Administrator
Compensation Report

Member Davis asked why the Board needs to vote on this item.

Ms. Dortch said that it's required by law to be approved at a board meeting.

Member Davis asked if the figures are being approved.

Ms. Dortch said yes.

President Peyton asked Ms. Dortch to go through what the spreadsheet entails.

Ms. Dortch said the spreadsheet shows the earnings and benefits for each administrator and by law the district is required to post this information to the website as well as send a copy to the South Cook Intermediate Service Center.

Member Davis asked if any other administrators were required to be on here, for example, the pre-k coordinator or any other person listed as an administrator on our letterhead.

Ms. Dortch said that this report shows those people who hold a type 75 and work in an administrative capacity. Ms. Dortch said that the pre-k coordinator falls under the teacher's contract.

There was further discussion regarding this item.

22. Mr. Robinson moved, Ms. Herron seconded, to approve the Administrator Compensation Report for Fiscal Year 2010/2011.

Administrator
Compensation Report

On roll call, Members Butler, Herron, Nolan, Peyton, Robinson, and Watts voted aye; Member Davis abstained; nays, none; motion carried.

23. Mr. Robinson moved, Ms. Herron seconded, to go into executive session at 7:55 p.m. to discuss the appointment, employment, compensation, discipline, performance, discussion or dismissal of specific employees of the public body, discussion of probable or imminent litigation, and discussion of minutes of meetings lawfully closed under the Act.

Executive Session

On roll call, Members Butler, Davis, Herron, Nolan, Peyton, Robinson, and Watts voted aye; nays, none; motion carried.

24. Ms. Davis moved, Mr. Robinson seconded, to reconvene to open session at 8:14 p.m.

Reconvene

On roll call, Members Butler, Davis, Herron, Nolan, Peyton, Robinson, and Watts voted aye; nays, none; motion carried.

25. Mr. Robinson moved, Ms. Butler seconded, to approve the destruction of the closed session meeting audio recordings more than 18 months old as discussed in closed session.

Destruction of Closed
Session Tapes

On roll call, Members Butler, Davis, Herron, Nolan, Peyton, Robinson, and Watts voted aye; nays, none; motion carried.

26. Ms. Butler moved, Mr. Nolan seconded, to approve the determination that the previously closed session minutes discussed in closed session should be made public with the exclusion of the December 19, 2008 closed session minutes.

Determination of Closed
Session Tapes

On roll call, Members Butler, Davis, Herron, Nolan, Peyton, Robinson, and Watts voted aye; nays, none; motion carried.

27. Ms. Butler moved, Mr. Nolan seconded, to approve the closed session minutes of September 12, 2011, with the correction noted in closed session.

Minutes-Closed Session
September 12, 2011

On roll call, Members Butler, Davis, Herron, Nolan, Peyton, Robinson, and Watts voted aye; nays, none; motion carried.

28. Ms. Davis moved, Ms. Herron seconded, to adjourn at 8:18 p.m.

Adjournment

On roll call, Members Butler, Davis, Herron, Nolan, Peyton, Robinson, and Watts voted aye; nays, none; motion carried.

President

Secretary

Date

Date